

**VISTA LA JOLLA TOWNHOMES ASSOCIATION
REGULAR BOARD MEETING
WEDNESDAY, FEBRUARY 13, 2019
6:00 PM
AT THE CLUB HOUSE**

DIRECTORS PRESENT:

Kurt Swanson, President
Susanne Ball, Vice President
Cathy Colclasure, Secretary
Sue Rotunno, Director

ALSO PRESENT:

Sean DeFreitas, A. McKibbin & Co., Inc.
Kim Angell, A. McKibbin & Co., Inc.
1 Homeowner

DIRECTORS NOT PRESENT:

Richard Heckman, Treasurer

CALL TO ORDER

After a quorum was established, Kurt Swanson, President, called the Regular Board Meeting to order at 6:03 P.M.

APPROVAL OF MINUTES

The January 9, 2019 Regular and Executive Meeting Minutes were reviewed and discussed. Susanne Ball made a motion to approve the January 9, 2019 Regular and Executive Meeting Minutes as presented. Cathy Colclasure seconded the motion and the motion passed unanimously.

FINANCIAL REPORT

The January 2019 financial statements and bank reconciliations were reviewed by the Board. After some discussion, Susanne Ball made a motion to approve the January 2019 financial statements and bank reconciliations subject to the annual audit. Sue Rotunno seconded the motion and the motion passed unanimously.

FISCAL ITEMS

A. ACCOUNTS RECEIVABLE

Management advised the Board that there are no delinquent accounts at this time.

B. INVESTMENT RECOMMENDATION

Management provided the Board with investment recommendations from Morgan Stanley. After some discussion, Kurt Swanson made a motion to approve rolling the \$50K CD that matures in March into a 3 year CD. Sue Rotunno seconded the motion and the motion passed unanimously.

C. ANNUAL AUDIT

Management provided the Board with the completed annual audit for review. Kurt Swanson made a motion to accept the annual audit as presented. Susanne Ball seconded the motion and the motion passed unanimously.

MAINTENANCE

A. ARCHITECT PROPOSALS

Management presented the Board with a proposal from A7 Group for architectural services to redesign the clubhouse. Management has also requested proposals from Alcorn & Benton Architects, Marengo Morton Architects, Island Architects, Globa Architecture and IS Architecture. After some discussion, the Board would like to review additional proposals before making any decisions.

B. POOL DECK

Management provided the Board with a proposal from Life Deck to complete the repair and reseal for all three pool decks for \$12,000.00. Cathy Colclasure made a motion to approve the proposal from Life Deck \$12,000.00. Susanne Ball seconded the motion and the motion passed unanimously.

C. LANDSCAPING

Management advised the Board that Brightview has started on the property and their service days are Tuesdays and Fridays. The Board would like a map of how they are servicing the property.

ADMINISTRATIVE ITEMS

A. CORRESPONDENCE

Management provided the Board with copies of all correspondence sent to various Homeowners within the community since the last meeting.

B. NEWSLETTER

Management provided the Board with the February Newsletter and will include the following topics for the March Newsletter: New Landscape Company, neighborhood watch and dogs off leash.

NEW BUSINESS

A Homeowner in attendance advised the Board that the BBQs are not working and he has called Management to report the issue. Management advised that the BBQs have been repaired but ultimately need to be replaced.

ADJOURNMENT

With no additional items to discuss, the regular session was adjourned at 6:53 p.m.

Respectfully Submitted,
Kim Angell, Recording Secretary

APPROVED:

Cathy Colclasure, Secretary

Date